

Sandford St Martin Parish Council

MINUTES 20230216

FEBRUARY 16, 2023

7.00 PM SANDFORD ST MARTIN PARISH HALL

ATTENDEES	Paul Catling, Paul North (Chairman), Emily Wheeler-Booth James Rowe (outgoing Chairman) Cllr Jackson (WODC)
ABSENT	Nil

1093 To elect a Chairman of the Council

The outgoing Chairman, James Rowe, opened the meeting and invited nominations for the position of Chairman.

Cllr North was proposed by Cllr Catling and seconded by Cllr Wheeler-Booth.

He was voted in by a show of hands.

It was **resolved** that Cllr North would be the new Chairman of the Council. He signed his Acceptance of Office in the presence of the Clerk.

1094 Welcome from the Chairman of the Council

The Chairman welcomed everyone to the meeting.

He thanked James Rowe for his work on the Council and as Chairman.

He noted that we now have two vacancies, following the resignations of Cllr Rowe and Cllr Smith.

1095 To receive apologies for absence

Apologies were received from OCC Cllr Graham.

1096 To receive declarations of interest from Members regarding items on the agenda

None.

1097 To approve and sign the minutes of the meeting on 08 December 2022

It was **resolved** to approve the minutes of the meeting on 08 December 2022. The minutes were signed by the Chairman.

It was noted that the meeting on 19 January 2023 did not take place due to insufficient quorum.

1098 Public participation – to allow members of the public/press to comment on any item on the agenda or bring any matter to the attention of the Council. In accordance with Standing Orders this shall not exceed 15 minutes in total, and 3 minutes per person

None. Members of the public would be permitted to speak at the relevant agenda point.

1099 Planning and enforcement – 22/03415/FUL – Construction of automotive museum building and museum exhibition building with associated corporate hospitality/club space, public food and beverage, retail, workshops, showroom and energy centre and formation of car exercise road. Construction of supporting holiday homes together with the formation of landscaped grounds, associated site services and other works – The Driving Centre, Enstone Airfield, Enstone – comment by 19 January (extension agreed with WODC)

Cllr North gave an update and a report from the Mullins Community Forum.

Members of the public gave their views including:

- concern about noise;
- concern about the increased volume of traffic and insufficient traffic assessments;
- concern regarding the two applications running in tandem;
- concern regarding parking on site and the active travel plans;
- concern regarding the number/type of vehicles which would be permitted on the track;
- concern regarding the difference in accommodation between the first and current application;
- concern regarding environmental issues in the Conservation Area;
- concern regarding the visual impact of the buildings;
- concern regarding the change of architect between the first and current application;
- request that planning conditions are put in place to mitigate noise and other issues;
- request that a formal survey of residents is undertaken.

It was **resolved** to comment on this application.

It was **resolved** to object to this application.

It was **resolved** to use the Clerk's delegated authority to object to this planning application. The Clerk will provide an outline of the Council's objection at the next council meeting.

It was **resolved** to use the Clerk's delegated authority to consider S106 suggestions.

Signed

(Chairman)

Date

Sandford St Martin Parish Council

- 1100 **Planning and enforcement – Any planning applications or enforcement notices received before the date of the meeting**
None.
- 1101 **Update of previous planning applications and enforcement actions**
22/01697/HHD – Installation of a T3 aerial
Park Farm House, Ledwell Road, Sandford St Martin – Under consideration.
- 1102 **To consider a quotation for works to the tree on Ledwell Village Green and agree actions**
The quotation was considered.
It was **resolved** to obtain further quotations for the works to the tree on Ledwell Village Green.
- 1103 **To consider carrying out work to the noticeboard locks and agree actions**
Works to the noticeboard locks were discussed.
It was **resolved** to give delegated authority to the Clerk to organise these works.
- 1104 **To consider organising Coronation events in the parish and agree actions**
It was **resolved** not to organise Coronation events in the parish.
- 1105 **To approve current payments**
It was **resolved** to approve the following:
- | | | | |
|---|-----------------------|--------|------------|
| Parish Online | Annual subscription | £38.40 | chq 100759 |
| Community First Oxon | Annual subscription | £35.00 | chq 100760 |
| OCC Pension Fund | February 2023 | | chq 100761 |
| Clerk salary | February 2023 | | chq 100762 |
| HMRC | PAYE/NI February 2023 | | chq 100763 |
| Anne Ogilvie | Clerk reimbursement | £13.22 | chq 100764 |
| Microsoft | Office 365 | £79.99 | chq 100765 |
| To transfer £5000 to the Unity Trust Bank | | | chq 100766 |
- 1106 **To instruct bank signatories to sign approved payments or process bank transfers**
It was **resolved** that Cllr Wheeler-Booth would sign the approved payments.
- 1107 **To receive items for information only**
None.
- 1108 **To receive requests for items for the next agenda, and note that items and papers for the next agenda must be received at least one week before the next meeting**
Agenda motion request – Parish Hall
It was noted that items and papers for the next agenda must be received at least one week before the next meeting.
- 1109 **Next meeting – to note date and time of the next meeting**
Full council meeting – Thursday 16 March 2023, at 7.00 pm, at the Parish Hall, Sandford St Martin.
- 1110 The meeting was closed at 8.43 pm.

Signed

(Chairman)

Date