

Sandford St Martin Parish Council

Council members are hereby summoned to attend the Parish Council Meeting on Thursday 10 September 2020 at 7.00 pm, via Zoom link below. Please inform the Clerk if you are unable to attend.

A Ogilvie

Anne Ogilvie – Sandford St Martin Parish Clerk

04 September 2020

Zoom access

<https://zoom.us/>

Meeting ID: 916 5665 7345

Password: 461148

Recording of meeting: Please be aware that the meeting may be recorded by the Council or others, and no permissions are required for this, pursuant to the Openness of Local Government Bodies Regulations 2014, amending the Public Bodies (Admission to Meetings) Act 1960.

Agenda

1. Welcome from the Chair of the Council
2. To receive and accept apologies for absence
3. To approve and sign minutes of meeting on 02 July 2020
4. To receive declarations of interest from Members
5. To consider whether to resolve under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public to protect the confidential nature of the business to be transacted during the consideration of any item.
6. Public participation
7. To receive reports from County and District Councillors
8. To receive and comment on Clerk's report
9. Planning and Enforcement
 - a. 20/01958/FUL – Changes to the design of the pool house roof material and front elevation (alternative to 19/01227/HHD); re-cladding of an existing outbuilding used for plant and storage and its continued use ancillary to the dwellinghouse; and re-siting of an existing outbuilding to provide an Apiary Hut. Associated landscaping (Part retrospective).
Southfield House, Manor Road, Sandford St Martin – comment by 18 September 2020
 - b. Any planning applications or enforcement notices received before date of meeting
 - c. Update of previous planning applications and enforcement actions

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10. Business items
 - a. Employer COVID-19 Risk Assessment – to appoint Councillors to undertake risk assessment
 - b. To review and approve the Press and Media Policy
 - c. To create Action Plan for 2021-2022
 - d. To discuss draft budget proposals for 2021-2022
 - e. To consider whether to request free salt from OCC
 - f. To consider whether to set up a Snow Warden scheme
 - g. To review and adopt Standing Orders
 - h. To review and adopt Financial Regulations
 - i. To review expenditure under S137 of the Local Government Act 1972 2019/20
 - j. To engage internal auditor for financial year 2020-2021
 - k. To receive report on internal audit recommendations (2019/20) and agree actions
 - l. To receive report regarding banking arrangements and agree actions
 - m. To review and approve the Freedom of Information Scheme
 - n. To review and approve the Council's policies, procedures and practices in respect of its obligations under Freedom of Information and Data Protection legislation
 - o. To review and approve the Council's employment policies and procedures
 - p. To review and approve the Council's complaints procedures
 - q. To review and approve the Co-option Policy
 - r. To review and approve the Asset Register
 - s. To note NJC pay award has been agreed and new pay rate will be backdated to 01 April 2020
 - t. To comment on "Changes to the current planning system" consultation
 - u. To comment on "Planning for the future, White Paper" consultation
 - v. To comment on "Transparency and Competition: Data and Land Control" consultation
 - w. To remind councillors that external training is available.
 - x. To consider request from the Clerk to part of Virtual Conference fee
 - y. To consider the continuing issue of low flying aircraft over Ledwell and Sandford St Martin and agree actions
11. Finance
 - a. To ratify expenditure since last meeting
 - b. To approve current expenditure
 - c. To approve council administration expenses
 - d. To instruct bank signatories to sign approved payments or process bank transfers
 - e. To note monies received
 - f. Update of current status of bank account
 - g. To approve budget update
 - h. To approve bank reconciliation
 - i. To approve finance update
12. Items for information and for the next agenda only
13. Next meeting – 12 November 2020