

# Training opportunities

08 December 2024

## OVERVIEW

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The internal auditor has recommended that training for councillors and the clerk is a standard item on the meeting agenda.

Councillors need to determine what training is required for council to operate effectively, achieve its aims, objectives and priorities, and ensure it keeps up to date with all new legislation.

The council has a Training and Development Policy which outlines the council’s policy, and training and development available to councillors and the Clerk.

## OALC TRAINING 2024-2025

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• Leading your council	09/01/25	£60	Oxford
• Agendas and minutes	27/01/25	£50	Zoom
• Year end audit	06/02/25	£50	Zoom
• Roles and responsibilities	26/02/25	£110	Chesterton
• Experienced Clerk	04/03/25	£60	Zoom

The OALC website, [oalc.org.uk](http://oalc.org.uk), lists more training options.

## CLERK REQUEST

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To attend OALC’s Experienced Clerk training in March, paying one quarter of the cost, £15.00

## BUDGET

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Training budget for 2024-25	£350.00
Budget used to date	£68.60
Budget allocated to date	£100.00
Budget remaining (30/11/24)	£181.40